



Headquarters Mississippi Wing Civil Air Patrol

Auxiliary of the United States Air Force
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To: All Unit Commanders
All Wing Staff Members

From: CPT James E. Maher, Jr, CAP,
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Subject: Internet Workstations

1. The Wing is assembling "Internet Workstations" consisting of a computer pre-loaded with Windows 95, MS Office 97 components and other related software and equipped with a CD-ROM and modem, monitor and printer for each Squadron. These workstations, while not the latest in computer technology, will give each Squadron the tools it needs to utilize the resources available on the Internet from sites established by National Headquarters, Mississippi Wing, and other Wings, Units and individuals.
2. In order that this equipment is utilized properly, each Squadron Commander is to appoint an Information Systems Officer. The Information Systems Officer will be responsible for the proper use of the workstation and for the maintenance of both the workstation's software and hardware. It is therefore incumbent on the commander to select someone who is knowledgeable in this area. Workstations will be issued to Squadrons only after the appointment and Wing ISO certification of the unit Information Systems Officer.
3. Each Squadron must make provisions for internet connectivity. To facilitate this, software from the free internet providers, **NetZero.Com** and **AltaVista.Com**, is provided. Since it may not be feasible at this time for all Squadrons to utilize these particular free services, Squadrons are encouraged to investigate other free offerings that might be available locally. If no free internet service is locally available, that is it cannot be accessed without a long-distance phone call, then the Squadron must at least establish a Squadron e-mail address. Free e-mail services abound on the internet, so this won't be too difficult. Squadron e-mail address are to be in the form of **MSxxx@youremailprovider.com**.

For the Commander

James E. Maher, Jr.
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